

MENTAL HEALTH BOARD

Thursday, October 12, 2017

7:00 PM

Lorraine H. Morton Civic Center, 2100 Ridge Avenue
Room G300, Lake Superior Conference Room

AGENDA

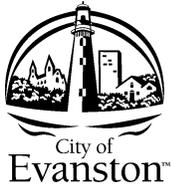
- I. **CALL TO ORDER/DECLARATION OF QUORUM**
- II. **APPROVAL OF MHB MEETING MINUTES: JULY 13, SEPTEMBER 14, & SEPTEMBER 23**
- III. **2018 APPLICATIONS FOR MENTAL HEALTH BOARD: FUNDING DISCUSSION AND RECOMMENDATION (FOR ACTION)**
- IV. **PUBLIC COMMENT**
- V. **LIAISON REPORTS**
- VI. **CHAIR REPORT**
- VII. **ADJOURNMENT**

The next regular meeting of the Mental Health Board is scheduled for **7:00 p.m. Thursday, November 9, 2017** in room **2402** of the Lorraine H. Morton Civic Center.

Order of Agenda Items is subject to change. Information about the Mental Health Board is available at: www.cityofevanston.org/government/boards-commissions. Questions can be directed to Jessica Wingader, Public Services – Grants & Compliance Specialist, at 847-859-7889 or via e-mail at jwingader@cityofevanston.org.

The City of Evanston is committed to making all public meetings accessible to persons with disabilities. Any citizen needing mobility or communications access assistance should contact Facilities Management at 847/866-2916 (Voice) or 847/448-8052 (TDD).

La ciudad de Evanston está obligada a hacer accesibles todas las reuniones públicas a las personas minusválidas o las quines no hablan inglés. Si usted necesita ayuda, favor de ponerse en contacto con la Oficina de Administración del Centro a 847/866-2916 (voz) o 847/448-8052 (TDD).



Memorandum

To: Mental Health Board

From: Jessica Wingader, Grants and Compliance Specialist

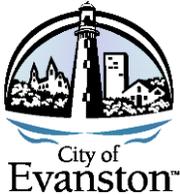
Subject: October 12, 2017 MHB Meeting Cover Memo

Date: October 12, 2017

Attached please find:

- The meeting agenda
- Item 1: Draft minutes of July 13, September 14, & September 23, 2017 meetings for approval
- Item 2: Memo Providing 2018 City Funding Guidelines
- Item 3: Staff summaries of programs requesting 2018 funding
- Item 4: ZoomGrants summary of application comments provided by members
- Item 5: Score chart by program
- Item 6: 2018 MHB Allocation work sheet
- Item 7: 2018 CDBG Allocations – Estimated Grant sheet

We look forward to seeing you on October 12th.



MEETING MINUTES

MENTAL HEALTH BOARD

Thursday, July 13, 2017 7:00 PM

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, room 2402

Members Present: S. Johnson, K. Ruetzel, R. Feiler, L. Murphy, J. Sales, J. Taylor, I. Ziaya

Members Absent: M. Pierce

Staff: P. Efiom, J. Wingader

Presiding Member: S. Johnson, Board Chair

Call to Order / Declaration of Quorum

Chair Johnson declared a quorum and called the meeting to order at 7:02 pm.

Approval of the June 8, 2017 Meeting Minutes

Ms. Johnson noted a correction and moved approval of the June 8, 2017 meeting minutes seconded by Ms. Ziaya; the minutes as corrected were unanimously approved.

CRADLE TO CAREER PRESENTATION

Sheila Merry, Executive Director of Evanston Cradle to Career began by defining the partnership of 40 organizations part of the collective impact approach to working with Evanston youth. She identified the shared goals and the process used to review data and community input to identify areas of inequity. She discussed how the agency would measure progress against outcomes and highlight system improvements.

Ms. Merry stated that the biggest challenge families face is affordable housing and that the issue is tied to lack of living wages. Funding available to assist is difficult to access and her agency is working with community partners like Connections for the Homeless to study this challenge. The second issue is access to available and affordable mental health services; especially for school aged children on medication who may not be monitored. She cited the challenge of addressing stigma; families are reluctant to find services or deeper treatment. She discussed the importance of trauma informed care and the importance of helping families and providers understand the impact of trauma. Ms. Merry stated a third area of need – early childhood education and support for parents; pointing out that parents lose childcare subsidies if household income increases. Agency found that no achievement gap is identified in 3rd grade if children are kindergarden ready. Agency has identified a need for family support systems; families with young children are isolated. She also noted the challenges around transportation if parents don't have cars.

Ms. Merry closed by reviewing the challenges social service agencies currently face including lack of stable funding for general operating. She also discussed the importance of a centralized resource that could provide information about all agencies, programs and services. She recognized the administrative challenge to managing and maintaining this information.

Several audience comments cited anecdotal solutions from other communities and school systems to address issues of transportation and community resources.

EQUITY & EMPOWERMENT UPDATE

Patricia Efiom, Equity and Empowerment Coordinator, explained the goals of her position and outlined work to date including five town hall meetings, an online survey distributed to residents, and meetings with various social service agencies and community partners. Evanston's long term goal is to create a three year strategic plan that will review effects of City policies on minority residents to ensure equity and create a wrap-around equity program in the City. Ms. Efiom addressed questions about funding and internal City programs; she closed by acknowledging the need to support affordable housing efforts and encouraged all to participate in upcoming town hall meetings and other City sponsored community engagement events.

HEALTH & HUMAN SERVICES UPDATE

Health & Human Services Director, Evonda Thomas-Smith has been named a Health Equity Awakened Leadership Fellow. Ms. Thomas-Smith is participating in a year-long program evaluating strategies that advance racial and social justice in public health with other local health department leaders across the country.

LIAISON REPORTS

Members provided updates for Impact Behavioral Health Partners, Infant Welfare Society, Shore Community Services, Family Focus and Childcare Network of Evanston.

PUBLIC COMMENT

None.

OFFICE TERMS

Chair Taylor requested a volunteer to serve with her on the nominating committee to select a new Vice Chair. Ms. Johnson agreed to serve.

2017 MHB SCHEDULE OF MEETINGS

Chair Taylor also asked the Board to review upcoming meeting dates. The Board agreed to cancel the August meeting. She also reported that Ald. Cicely Fleming would serve as the MHB liaison to City Council

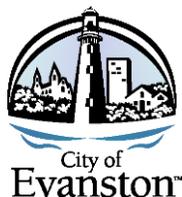
Staff Report

Staff announced a ZoomGrants training on Friday, August 18.

Adjournment

Chair Taylor called for a motion to adjourn. Ms. Sales adjourned the meeting, seconded by Ms. Johnson. The meeting adjourned at 8:09 pm.

Respectfully submitted,
Jessica Wingader
Grants and Compliance Specialist



MEETING MINUTES

JOINT MEETING: HOUSING & COMMUNITY DEVELOPMENT ACT COMMITTEE and MENTAL HEALTH BOARD

Thursday, September 14, 2017 7:00 PM
Lorraine H. Morton Civic Center, 2100 Ridge Avenue, room G300

Housing and Community Development Act Committee

Members Present: Ald. Rainey, Ald. Braithwaite, Ald. Rue Simmons, Ald. Wilson, Ald. Wynne, C. Goddard, J. Sanke, M. Miro, G. Mackey, S. Jones

Presiding Member: Ald. Rainey, Committee Chair

Mental Health Board

Members Present: S. Johnson, K. Ruetzel, I. Ziaya, M. Pierce, J. Taylor, J. Sales, L. Murphy, B. Feiler

Presiding Member: J. Taylor, Board Chair

Staff: J. Wingader

Call to Order / Declaration of Quorum

Chair Rainey declared a quorum of the Housing and Community Development Act Committee and the Mental Health Board and called the meeting to order at 7:09 pm.

Meeting Overview

Chair Rainey provided instructions to applicants presenting. The purpose of the joint meeting is to allow the Housing & Community Development Act Committee, which governs the use of CDBG funds and the Mental Health Board, which governs the use of MHB funds, to review applications requesting both CDBG-Public Services funding and MHB funding for the same program or applications requesting CDBG-PS funding for one program and MHB funding for another program within the same agency. Chair Rainey introduced the Committee, Board and staff.

2018 CDBG Program and Mental Health Board – Review of Applications

Applicant agencies were given 5 minutes to present applications and field questions from Committee and Board members. Agencies, programs and funding requests are listed below.

- Family Focus: Presentation by Collette Allen, Executive Director
Afterschool Program
CDBG request: \$20,000
MHB request: \$35,000
- James B. Moran Center for Youth Advocacy: Presentation by Patrick Keenan-Devlin, Executive Director and Kristen Kennard, Director of Social Work Services

Legal and Social Services for Youth

CDBG request: \$30,000

MHB request: \$45,000

- Turning Point: Presentation by Ann Fisher, Chief Executive Officer
Open Access Program
CDBG request: \$10,000
MHB request: \$15,000
- Meals at Home: Presentation by Debi Genthe, Executive Director
Prevention of Malnutrition and Hunger Through Home Delivered Meals
CDBG request: \$20,000
MHB request: \$10,000
- Open Studio Project: Presentation by Chantal Healy, Executive Director
Evanston Outreach Program
CDBG request: \$10,000
MHB request: \$15,000
- Evanston Scholars: Presentation by Kay Israelite, Development Director
College Readiness
CDBG request: \$30,500
MHB request: \$12,500
- The Josselyn Center: Presentation by Susan Resko, President
Psychiatric Services
CDBG request: \$12,000
MHB request: \$12,000
- YOU: Presentation by Marianne Moberly, Interim Executive Director
Trauma Informed Youth & Family Services
MHB request: \$100,000
STEAM is for Teens
CDBG request: \$25,000
- Shore Community Services: Presentation by Deborah Shulruf, Director of Shore
Lois Lloyd, Kristen Luna, Residential Services Director, Lisa Wright, Director,
Shore Joseph Koenig, Sr. Training Center
Lois Lloyd Center
MHB request: \$19,000
Residential Program
MHB request: \$15,000
Vocational Training
CDBG request: \$20,000
- North Shore Senior Center: Presentation by Jordan Luhr, Executive Director,
Elizabeth Gordon, Director of CareOptions and Katherine Honeywell, Director of
Senior and Family Services

Social Services for Seniors and their Families
MHB request: \$50,000
PEARLS a Program of CareOptions
MHB request: \$25,000
Grandparents Raising Grandchildren
CDBG request: \$15,000

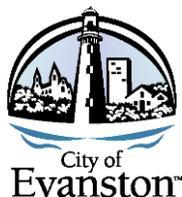
Staff Report

Staff announced the upcoming Housing & Community Development Act Committee meeting Tuesday, September 19, 2017, at 7:00 pm in the James C. Lytle City Council Chambers to hear requests for 2018 CDBG funding and the Mental Health Board meeting Saturday, September 23, 2017, at 9:00 am in room 2402 to hear requests for 2018 MHB funding.

Adjournment

There being no further business, Chair Rainey called for a motion to adjourn. It was moved by Ms. Taylor and seconded by Ald. Rue Simmons. Motion passed unanimously and the meeting adjourned at 9:23 pm.

Respectfully submitted,
Jessica Wingader
Grants and Compliance Specialist



MEETING MINUTES

MENTAL HEALTH BOARD

Saturday, September 23, 2017 9:00 AM

Lorraine H. Morton Civic Center, 2100 Ridge Avenue, room 2402

Mental Health Board

Members Present: S. Johnson, K. Ruetzel, I. Ziaya, M. Pierce, J. Taylor, J. Sales, L. Murphy, B. Feiler

Presiding Member: J. Taylor, Board Chair

Staff: J. Wingader

Call to Order / Declaration of Quorum

Chair Taylor declared a quorum and called the meeting to order at 9:02 am.

2018 MHB Program – Review of Applications

Applicant agencies were given 5 minutes to present applications and field questions from Committee and Board members. Agencies, programs and funding requests are listed below.

- Impact Behavioral Health Partners: Presentation by Mary Ellen Ball, Executive Director, Maria Moreno, Nurse
Clinical Services
MHB request: \$60,000
- Metropolitan Family Services: Presentation by Jennifer Jenks, Senior Program Supervisor
Family Support and Prevention
MHB request: \$80,000
- Trilogy, Inc.: Presentation by Samantha Hadley, Vice President and Susan Doig, Chief Clinical Officer
Behavioral Healthcare Evanston
MHB request: \$30,000
- Center for Independent Futures: Presentation by Ann Sickon, Executive Director
Support for Individuals with Disabilities
MHB request: \$14,320
- Childcare Network of Evanston: Presentation by Carol Teske, Interim Executive Director
Learning Together – presentation by Chava Alpert, Clinical Supervisor
MHB request: \$40,000
Early Childhood Education & Family Support – Carolyn Myszkowskic, Systems Navigation Manager
MHB request: \$85,000
- Learning Bridge
Infant Toddler Program – presentation by Ann Rappelt, Program and Education Manager
MHB request: \$19,600

Scholarship Program – presentation by Lindsay Percival, Executive Director
MHB request: \$12,500

- Infant Welfare Society: Presentation by Stephen Vick, Executive Director
Teen Baby Nursery
MHB request: \$75,000
- Garrett-Evangelical Theological Seminary: Presentation by Virginia Lee, Co-Executive Director, Reginald Blount, Co-Executive Director
Freedom Schools Program
MHB request: \$21,000
- CJE: Presentation by Susan Swanson, Care Manager
CJE Senior Life Evanston Care Management Program
MHB request: \$44,282
- PEER Services: Presentation by Maureen McDonnell, Executive Director
Substance Abuse Treatment & Early Intervention
MHB request: \$111,000
- Connections for the Homeless: Presentation by Elizabeth Novak, Manager of Institutional Giving
Outreach & Drop-In Program
MHB request: \$60,000
- Northwest CASA: Presentation by Jim Huenink, Executive Director
Sexual Assault Intervention Program
MHB request: \$18,000

Public Comment

No public comment

Staff Report

Staff reviewed upcoming key dates for the 2018 funding cycle through 2017.

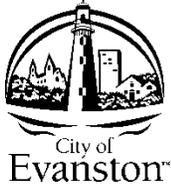
Office Terms

Chair Taylor announced that Mr. Pierce accepted the nomination of MHB Vice Chair. The Board voted 8-0 to elect Mr. Pierce Vice Chair. Chair Taylor also announced that she and Ms. Ruetzel agreed to form the working group that would make initial allocation suggestions.

Adjournment

There being no further business, Chair Taylor called for a motion to adjourn; seconded by Ms. Johnson. Motion passed unanimously and the meeting adjourned at 12:08 pm.

Respectfully submitted,
Jessica Wingader
Grants and Compliance Specialist



Memorandum

To: Members of the Mental Health Board

From: Johanna Leonard, Community Development Director
Sarah Flax, Housing and Grants Administrator
Jessica Wingader, Grants & Compliance Specialist

Subject: 2018 City Funding Guidelines

Date: October 12, 2017

The City evaluates each program for which City funding is requested. Considerations include: prior experience with the same or similar awards, results of audits and City monitoring efforts (if applicable), and whether the agency/program has new personnel or new or substantially changed systems. Additionally, staff reviews recipients' financial and programmatic reports to assess that performance goals were achieved and timely and appropriate action was taken by agencies to correct all identified deficiencies.

As MHB members review 2018 requests for funding, please consider the following when determining allocations:

- 2017 applicants requesting increased funding for a current program should provide proportionately quantifiable increases in services to Evanston residents and address a high need that is disproportionately underserved if funding at a higher level. This also pertains to new and existing programs for which City funding is being requested for the first time.
- New applicants should be evaluated to determine if they are providing an increase in services to Evanston residents proportionate to the funding requested to avoid use of City funds to offset other sources. Additionally, new programs must be evaluated for feasibility and sustainability, particularly if no other funding sources are evident, to prevent over dependence on City funding.
- Outcomes should be evaluated to determine the types and levels of services that are being delivered to Evanston residents in addition to the number of residents served.
- Consideration should be given to whether programs provide equity of access, particularly if they help overcome barriers to receiving services or reach underserved populations. Consideration should also be given to the impact on needs from expanding to serve new clients versus providing greater depth of services to existing clients.

- If funding is requested by programs that serve clients referred from other City-funded programs, payment from the referring agency on a fee-per-client basis should be evaluated to minimize duplication of administrative costs to the agencies and City. This method of funding can be more effective than very small grants and also reduces double counting of people served.
- Programs and projects that serve very small numbers of Evanston residents may have very limited impact on the total need in the community as well as having disproportionately high grant management costs to the City and agency receiving the award.
- Small program grants, particularly under \$10,000, are often inefficient for both the City and the grantee, particularly for agencies with limited administrative capacity to meet reporting requirements as indicated by compliance with reporting in the past. City staff time to manage and monitor each program ranges from \$1,375 to \$3,200, regardless of the size of the grant. In addition, awardees may not take into account the amount of resources required for compliance.

Information about 2018 CDBG allocations made by the HCDA Committee is included in notes for programs and agencies that applied for both CDBG and MHB funds. A spreadsheet showing all 2018 CDBG allocations is also attached. Concerns with any of the above are identified in the attached notes by program or project.



2018 MHB Allocation Review Meeting
 October 12, 2017

Public Services			
Agency	Request	Notes	Proposed CDBG Allocation
Center for Independent Futures: <i>Supporting Individuals with Int./Dev. Disabilities</i>	2018 \$14,320 2017 \$7,500	Request is 30% of budget; program provides conflict resolution group and drop-in programming to reduce isolation in participants who have intellectual and/or developmental disabilities. 2018 program includes crisis management/intervention and projects expanded services to 9 additional participants.	NA
Childcare Network of Evanston: <i>Learning Together</i>	2018 \$40,000 2017 \$35,000	Request is 44% of program budget and primarily used to provide contractual mental health, physical, speech and occupational therapists. Evanston children projected to be 90% of participants served. Program provides direct therapeutic services to 3-5 year olds in child care programs to reduce suspension/expulsion due to behavioral and mental health issues, which disproportionately affect minority and low income children, impacting their kindergarten readiness. Program meets needs identified by Cradle 2 Career, City and Dist. 65.	NA
Childcare Network of Evanston: <i>Early Childhood Education and Family Support</i>	2018 \$85,000 2017 \$65,000	Request is 52% of program budget; 85% of request is for scholarships for Evanston children who are ineligible for CCAP. Program allows parents to choose any licensed center based or home based programs located in Evanston. Request and percent allocated to administrative costs consistent with prior years. Agency has the capacity to provide program. A reduction in award would directly affect amount of scholarship funds available.	NA
Connections for the Homeless: <i>Outreach & Drop-In Program</i>	2018 \$60,000 2017 \$45,000	Request is 50% of program budget; program is jeopardized by State & Federal funding cuts and relies on City award. Agency is the primary support for homeless in Evanston and also uses award to leverage other sources of funding. 2018 outcomes are defined and measurable; 2017 reporting is compliant. Request is 39% increase and would provide for increased service hours and greater depth of service to participants.	\$15,000 of CDBG for Supportive Housing Program
Council for Jewish Elderly: <i>CJE Evanston Care Management</i>	208 \$44,282	Request is 25% of program budget; program projects Evanston residents will be 22% of clients served. It appears that MHB award would pay all costs for Evanston clients assuming 95 are served and is the only unrestricted addition to program	NA



<i>Program</i>	2017 NA	budget. Outcomes project services to 50 residents, a reduction of 21 to the number of residents served (71) in 2017 as stated in application. It is unclear that program would identify or assist Evanston residents not already enrolled in program who could benefit from services.	
Evanston Scholars: <i>College Readiness</i>	2018 \$12,500 2017 NA	Combined request is 6% of program budget and would provide support to ETHS students preparing for college admissions. Population served is predominantly income eligible and unlikely to succeed in post-secondary education without support. Agency projects 23% increase in Evanston residents served; additional program component (Diversity Training) proposed. 2018 increase in services is proportionate to requested increase in funding.	<i>\$15,000 of CDBG allocated to this program</i>
Family Focus: <i>Afterschool Program</i>	2018 \$35,000 2017 \$35,000	Combined (MHB and CDBG) request would support staff salaries and is 44% of program budget; program provides afterschool and summer STEAM activities to at-risk youth. Curriculum is defined and leverages community partnerships; outcomes are defined and measurable. Agency is capable of managing award and providing program. Agency is also compliant with all reporting requirements.	<i>\$15,000 of CDBG allocated to this program</i>
Garrett-Evangelical: <i>Freedom Schools Program</i>	2018 \$21,000 2017 NA	Garrett-Evanston CDF Freedom Schools offers a multicultural summer reading program to at-risk youth, primarily from the 5 th Ward, not already engaged in summer enrichment programming. Nutritional support and field trips also included. Request is 30% of program budget. Program projects to serve 50 Evanston youth, a 38% increase in participants.	NA
Impact Behavioral Health: <i>Clinical Services</i>	2018 \$60,000 2017 \$60,000	Program consists of a Clinical Services Manager, 4 Clinicians, Benefit Specialist, and Nurse supporting people who are chronically mentally ill. Outcomes are measurable and indicate comprehensive support to participants, 98% of whom are Evanston residents. Request is 12% of program budget and 18% of program staff salaries. Agency is capable of managing award and program is compliant with all requirements.	<i>\$15,000 of CDBG for Employment Services Program</i>
Infant Welfare Society: <i>Teen Baby Nursery</i>	2018 \$75,000 2017 \$65,000	Request is 15% of program budget. Program provides licensed, full day, year round care for 16 babies/ toddlers as their teen parents, who are ETHS students, complete high school. Program also provides support to teen parents through parent education groups and individual home visits that occur bi-weekly. Class size in Teen Baby nursery is fixed. \$10,000 addition over 2017 award would increase capacity of home visiting component of program to include 2 more households.	NA



Learning Bridge: <i>Infant Toddler Program</i>	2018 \$19,600 2017 \$18,500	Request is 5% of program budget and would support the Family Child Care Connections Case Manager. FCCC provides support and training to home daycare providers and early screening for children in their programs. Early intervention services identified as a need by Cradle 2 Career and other community partners.	NA
Learning Bridge: <i>Scholarships</i>	2018 \$12,500 2017 \$10,000	Request is a \$2,500 increase over 2017 award (which provided 7 scholarships in first 2 quarters of 2017); program outcomes are for an estimated 6 scholarships. Agency provides care and education to children 2-5 years old. Eligibility criteria are the same as Childcare Network of Evanston's scholarship program; program assists families enrolled in Learning Bridge care exclusively.	NA
Meals at Home:	2018 \$10,000 2017 \$8,000	Combined request is 5% of program/agency budget and would be used to support staff salaries and meal costs. Agency provides specialized diets for individuals with diabetes and other health issues and is not affected by State/Federal funding. Projected increase in clients served aligns with increase in 2018 request. Agency's capacity determined by award. Agency is capable of managing award and program is compliant with all requirements.	<i>\$15,000 of CDBG allocated to this program</i>
Metropolitan Family Services: <i>Family Support and Prevention</i>	2018 \$80,000 2017 \$70,000	Request is 59% of program budget and consistent with requests made in prior years; program serves Evanston residents exclusively. Allocation supports the Clinical Therapist, Project Supervisor, and Parental Practitioner; all positions are filled. No projected increase to program capacity; request is a 14% increase over 2017 award.	NA
North Shore Senior Center: <i>Social Services for Seniors & Their Families</i>	2018 \$50,000 2017 \$30,000	Request is 2% of program budget and a 67% increase over 2017 award. Program supports seniors remaining in independent living situations; award would support a portion of salary and occupancy costs for the Case Manager located in Evanston working exclusively with residents. Program reported serving 1,897 Evanston residents in 2016 and 1,110 in the first 2 quarters of 2017. If fully funded, program projects to serve 3% (43) more Evanston residents; unclear if this would result in a proportionate increase in services.	<i>\$9,000 of CDBG for Grandparents Raising Grandchildren</i>
North Shore Senior Center: <i>PEARLS, CareOptions</i>	2018 \$25,000 2017 NA	Evidence based program projects to reduce symptoms of depression in 15 Evanston seniors. Participants must be enrolled in Medicare Part B and would be referred by agency's Senior and Family Services case managers. Request is 27% of program budget. Program provides depth of services to relatively few clients; difficult to determine if program provides equity of access to underserved or at-risk	



		population. While program is new, agency has managed previous awards for other programs and is compliant with reporting requirements for other City funded programs.	
Northwest CASA: <i>Sexual Assault Prevention Program</i>	2018 \$18,000 2017 \$18,000	Request is 3% of program budget; majority of award would support the salary/benefits of the full-time bilingual counselor at Evanston location who works exclusively with residents. Agency provides support services to sexual assault victims and has partnerships with Evanston North Shore Hospital and St. Francis Hospital. Staff is working with agency to understand how administrative/overhead costs are applied to program.	NA
Open Studio Project: <i>Art & Action</i>	2018 \$15,000 2017 \$0	Program provides 6-8 week art therapy sessions to youth referred by YOU and other agencies; proposed program expansion to include referrals from Moran Center and Curt's Cafe. Combined request is 53% of program budget; agency is not impacted by state or federal funding. Agency continues to be a high-risk subrecipient based on 2017 compliance and reporting. Program could potentially be funded through subagreement with referring agencies also receiving City funding.	<i>\$4,000 of CDBG allocated to this program</i>
PEER Services	2018 \$111,000 2017 \$98,000	Request is 6% of program budget and consistent with prior years' requests. Combined programs served 394 unduplicated residents in 2016 (74% of total population) and 84 residents (38% of total population) in the first 2 quarters of 2017. All programs run by Master's level counselors. Outcomes are measurable; agency is compliant with all reporting requirements. It is unclear that there would be a proportionately quantifiable increase in services to residents if full request were awarded.	NA
Shore Community Services: <i>Lois Lloyd Center</i>	2018 \$19,000 2017 \$17,000	Shore is unique in the wide range of services it provides to people with severe intellectual/developmental disabilities. Request is 2% of program budget and would support the Developmental Activities Trainer and Registered Nurse. Evanston residents make up 13% of population served in 2017. Agency is reliant on State and Federal funding which provides up to 10 months of service hours for individuals in program; additional support used to extend service hours to cover the full program year.	<i>\$7,448 of CDBG for Vocational Training Program</i>
Shore Community Services: <i>Residential</i>	2018 \$21,000	Request is 3% of program budget and would support staff salaries for 3 house managers all of whom work with Evanston residents. The increase to request	<i>\$7,448 of CDBG for Vocational</i>



<i>Services</i>	2017 \$20,000	projected to provide more service hours to program participants. Program has 35 Evanston residents currently enrolled and projects services to the same number in 2018. Wait list for program exists, though vacancies are infrequent.	<i>Training Program</i>
James B. Moran Center: <i>Legal & Social Services</i>	2018 \$45,000 2017 \$41,000	Combined request is 14% of program budget; MHB request is 8% of program budget. Agency offers legal and case management/mental health support to at-risk youth and their families. Evanston residents make up 48% of people served in 2017; agency projects residents will be 54% of population served in 2018. Agency has strong administrative and programmatic capacity. 2018 increase in services is proportionate to requested increase in funding.	\$20,000
The Josselyn Center: <i>Psychiatric Services</i>	2018 \$12,000 2017 NA	Agency provides a wide variety of therapeutic services. Program outcomes related to services include client satisfaction with tele-psychiatry and provision of intake within 30 days of initial contact. The number of Evanston clients participating in tele-psychiatry currently or projected to receive services is unclear. Combined request is 3% of program budget to serve an additional 8 residents. Program budget not impacted by State. Combined request is disproportionately high for the incremental number of Evanston residents to be served. Program requested \$12,000 from CDBG; none was awarded. MHB request is disproportionately high for the projected number of additional Evanston residents that will be served. Any award would primarily offset costs to serve existing number of Evanston clients.	\$0
Trilogy, Inc.: <i>Evanston Mental Health Care Coordinator</i>	2018 \$30,000 2017 \$30,000	Agency is requesting level funding to assist the same number of Evanston residents indicated in 2017 application. 2018 program consists of a full time staff person applying 50% of time to Evanston residents. Request is 49% of budget and residents are 23% of population served; services to Evanston residents are not proportionate to the request. Outcomes do not reflect the number of Evanston residents receiving agency services beyond intake. It is unclear if unengaged, uninsured or difficult to reach clients referred by agencies including Albany Care, Greenwood Care, Connections for the Homeless, Impact Behavioral Health Partners and North Shore Senior Center are being served as stated in the application, thereby preventing duplication of services by Presence as contracted by the City/Library.	NA
Turning Point: <i>Open Access Program</i>	2018 \$15,000	Combined request is 13% of program budget. Agency served 44 Evanston residents in 2017 (11%) and projects to serve 54 (12%) in 2018. Agency offers intake and	\$0



	2017 NA	assessment services to people with insurance and a primary diagnosis of mental illness. Facility is located in Skokie and accessible by public transportation. Combined request is disproportionately high for the incremental number of Evanston residents to be served. Program requested \$10,000 from CDBG; none was awarded. MHB request is disproportionately high for the projected number of additional Evanston residents that will be served. Any award would primarily offset costs to serve existing number of Evanston clients.	
<i>YOU: Trauma Informed Youth and Family Services</i>	2018 \$100,000 2017 \$78,055	Request is 10% of program budget. Program provides multiple out-of-school services at 8 program sites for youth 8-21 years old. Program support the social, academic and emotional growth of students. The agency reported serving 428 Evanston residents in 2016 and 430 in the first 2 quarters of 2017. Program projects to serve 750 Evanston youth in 2017 and the same number in 2018. There does not appear to be a proportionately quantifiable increase in services. Program offers valuable services to at-risk youth.	NA

Agency/Program	Review Notes:
Center for Independent Futures: Supporting Individuals	1. 100% of those projected to be served are Evanston residents; ;agency is centrally located and easily accessible; program serves an otherwise unmet mental health need. 2. Large budget increase is not explained or committed.
CNE: Learning Together	Glad to see more group approach to some of the therapies.
CNE: Early Childhood Education & Family Support	1. Good chance some current recipients will be eligible for CCAP. 2. The amount requested is more than 10% of the total we have to allocate to all agencies this year; providing low income families with quality child care is certainly a valid community need with broad reaching social and economic implications but this request works out to over \$4,250/child a year. 3. It is regrettable that we are not able to adequately fund this program that helps families secure day care. However, there just are not the funds to continue at the past level of funding.
Connections for the Homeless: Outreach & Drop-In	1. Very thorough and well-written application and presentation. 2. Thanks for your important good work.
CJE: Evanston Care Management Program	1. Not sure how this service will assist persons in their transition to new case management provider. Appears duplicative. 2. Concern of duplication with services provided by the NSSC; program also not housed in Evanston. 3. The philosophy of this agency is troubling based on their past experience. CJE has many quality programs and a healthy endowment fund. 4. This looks to be a good program. However, with limited funds we must concentrate on programs for low income folks.
Evanston Scholars: College Readiness	1. A wonderful program with a growing nuymber of student successes, fantastic volunteers but sadly does not fit under the mental health umbrella; also seems to have adequate sources of other funding. 2. I have declined this application. There was not a strong enough link provided between mental health outcomes and program objectives. Of the \$12.5k requested, only \$2.5k was going to be used directly for mental health training. The case made for spending the remaining \$10k on diversity training and education delivered by one consultant, was not argued or presented strongly. I do not believe the focus of this program or the presentation, was tailored to meet the MHB priorities. 3. Sounds like a fantastic program. I consider myself a pretty well informed Evanston resident and had not heard of your program. Perhaps more publicity is needed.

Family Focus: After School Program	<p>1. Excellent coordination with other agencies. 2. Family Focus programs have excellent volunteer and community support. I am concerned that their per child programming costs are so high--e.g. from the MBH alone they are requesting \$35,000 but only anticipating serving 65 children in the after school program. That's \$538/child. If we added in the \$20,000 requested from CDBG for the same program, that comes to \$769/child.</p>
Garrett-Evangelical: Freedom Schools	<p>1. Interesting program but not in line with mental health board priorities. 2. No emphasis on/explicit mention of mental health goals. 3. Great program but not a specifically targeted MHB priority. 4. Sounds like a creative program but evidence of success is not clear. Troubling that a city staff member appeared as a representative with presenters and was introduced as a member of administrative team. 5. Although this program is admirable, I am declining the application. It did not directly address any of the MHB funding priorities, with the presenter being unaware of what they were. When asked in the extras section of the application package to provide examples of their fifth program component (which referenced mental health), the only answer provided was about nutrition and reading. I also believe there are a range of other programs in Evanston with a similar focus, therefore program duplication is likely. If it were to seek City funds, I believe this program is better suited to CDBG. 6. Thanks for your good work. I hope you can continue with private funding. It really doesn't make sense to receive a relatively small amount of government funding with all of the requirements that come with it.</p>
Impact Behavioral Health: Clinical Services	<p>1. Creative plans in supportive housing expansion. 2. Decrease in general administration (rent/occupancy fees), projected increase in HUD and ILDHS. Program seems financially stable and not in great need of funding. Sugest funding at 50%. 3. We gave this agency the full amount requested last year (\$60,000) in part to bring their nurse up to full time hours. (They truly have a mental health focus). 4. This program has already projected adequate funds and staff to both complete and expanded it's goals next year without Mental Health Board funding.</p>
Infant Welfare Society: Teen Baby Nursery	<p>1. We have been generous in funding this program in the past (\$65,000 last year.) It does provide excellent care and support teen parents and their infants. However, the cost of \$4,688/child is high. 2. Thanks for your good work.</p>
Learning Bridge: Infant Toddler Program	<p>Thanks for your good work.</p>
Learning Bridge: Scholarship	<p>1. While a worthy program, the application does not address the MHB priorities adequately. 2. Direct subsidies for childcare for 5 families at \$2,500/child.</p>

Meals at Home	<p>1. In light of our MHB priority number 3, I believe we should fund this program. I would recommend funding this program for \$5000-7000. 2. Combining both sources of funding they received \$22,700 last year to provide meals to 120 Evanstonians; now they are asking for \$30,000 to provide meals to a projected 165 people. They report only 20% of thier clients have diagnosed mental illnesses.</p>
Metropolitan Family Services: Family Support & Prevention	<p>1. Large award request. Program with good outcome results. \$1,333/client in group setting. Agency collaborates well with other agencies. 2. Thanks for the great work you do.</p>
North Shore Senior Center: Social Services	<p>1. Very well funded program. 2. Great that they are in the Civic Center now. Do they really serve over 2,200 Evanston residents/year?</p>
North Shore Senior Center: PEARLS CareOptions	<p>1. There is another in-home counseling provider, does this duplicate? 2. Very impressed by the presentation and evidence supplied in the application. Only concern is that 50% of clients are projected to be Evanston residents (thus 50% non Evanston). \$25k sought from Evanston MHB, and \$10K sought from Highland Park foundation. I would have liked to have seen a more even balance between these requested amounts, or evidence that the program is seeking additional funding from other service areas including Niles, Northfield, Maine. I recommend funding the program at 50% of requested amount. 3. Should the Board recommend to fund this evidence based counseling for seniors funding for the case management program could receive a smaller amount. 4. This sounds like a very interesting program. Wishing you success with this endeavor.</p>
Northwest CASA: Sexual Assault Prevention	<p>1. Incredibly impressed with the depth of the application and the agency's commitment to the Evanston community. It is noteworthy that their request is for the same amount as last year, despite opening an additional office in Evanston. Partnerships with St. Francis and Evanston ER are fantastic. I believe this program should be fully funded for \$18k. 2. I believe that this agency provides valuable support to our residents in spite of a minimal city contribution. 3. Thanks so much for the good work you do.</p>
Open Studio Project: Art & Action	<p>1. Great program but not a specifically targeted MHB priority. 2. I am declining this application. The application and presentation provided no specific examples or evidence of a commitment to mental health promotion or betterment. In light of the MHB not awarding funds to this program last year, I expected a stronger case to be presented. I also do not believe the program adequately addresses our funding priorities. 3. Thanks for your good work. I hope you can continue with private funding. It really doesn't make sense to receive a relatively small amount of government funding with all of the requirements that come with it.</p>

PEER Services	<p>1. Concerned with billing insured patients on sliding scale - is this the best way to handle? 2. I am very disappointed that the 4 programs were rolled into one application because they vary in how (well) they address the needs of our residents. For example, the youth early intervention program is not licensed or accredited, which makes me question how we can fully evaluate it and its results? 3. Thanks so much for the great work you do.</p>
Shore Community Services: Lois Lloyd	<p>1. Program serves a total of 20 Evanston clients. Per the grant request, this equates to just under \$1000/client each year. 2. Very small numbers are served (20 in one program; 35 in the residential program). Located in Skokie.</p>
Shore Community Services: Residential Services	<p>1. Agency staff tenure is amazing based on the challenging work they deal with every day and the fact that salaries have been frozen. In addition to the long tenured leadership team agency hired a president a couple years ago who has had vast experience in resource development. 2. Thanks so much for the good work you do.</p>
James B. Moran Center: Legal & Social Services	<p>1. Concern for youth - this may help prevent violence. 2. Fantastic work by this agency. I would recommend funding this program, but not at the full amount due to the strong financial support they receive from a variety of other funding sources. 3. Thanks for the great work you do and for your successful fund raising.</p>

The Josselyn Center: Psychiatric Services

1. I would have appreciated a more detailed budget with a budget narrative provided, especially as this program is seeking MHB funds for the first time. For example, a breakdown of what townships contributed to the "Townships" under the revenue section, with accompanying data on what % of clients came from each township. In theory, the MHB could then calculate the \$ amount each township is spending per client. Additional concerns relate to the small amount of Evanston clients the program serves (56/1125 in 2017 and projected 64/1158 in 2018). If MHB were to fund for 2018, only 8 new Evanston clients are projected to commence services. I do however believe the \$ amount per Evanston client is reasonable ($\$12,000/64 = \187.50 per client).

Concerns regarding Evanston residents being able to access the agency via public transport is high. Although the application states it is "easily accessible" - for clients with severe mental illness; those who are unfamiliar with using transport; parents with small children or elderly, it can be a huge undertaking to navigate public transport (especially involving transition from train to bus). 2. Serves very few Evanston residents. 3. These services should be provided closer to Evanston. I do not support funding this agency located in Northfield. Some of our residents may be able to get there but many will not. Telepsychiatry in the northern suburbs is not ideal in my book. 30 day wait is too long when someone is in crisis.

Trilogy, Inc.: Evanston Mental health Care Coordinator

1. Addition of drop-in center sounds positive, would like to see how many Evanston residents make the trip. 2. It appears that you have made a good start with utilizing the funding from the City of Evanston.

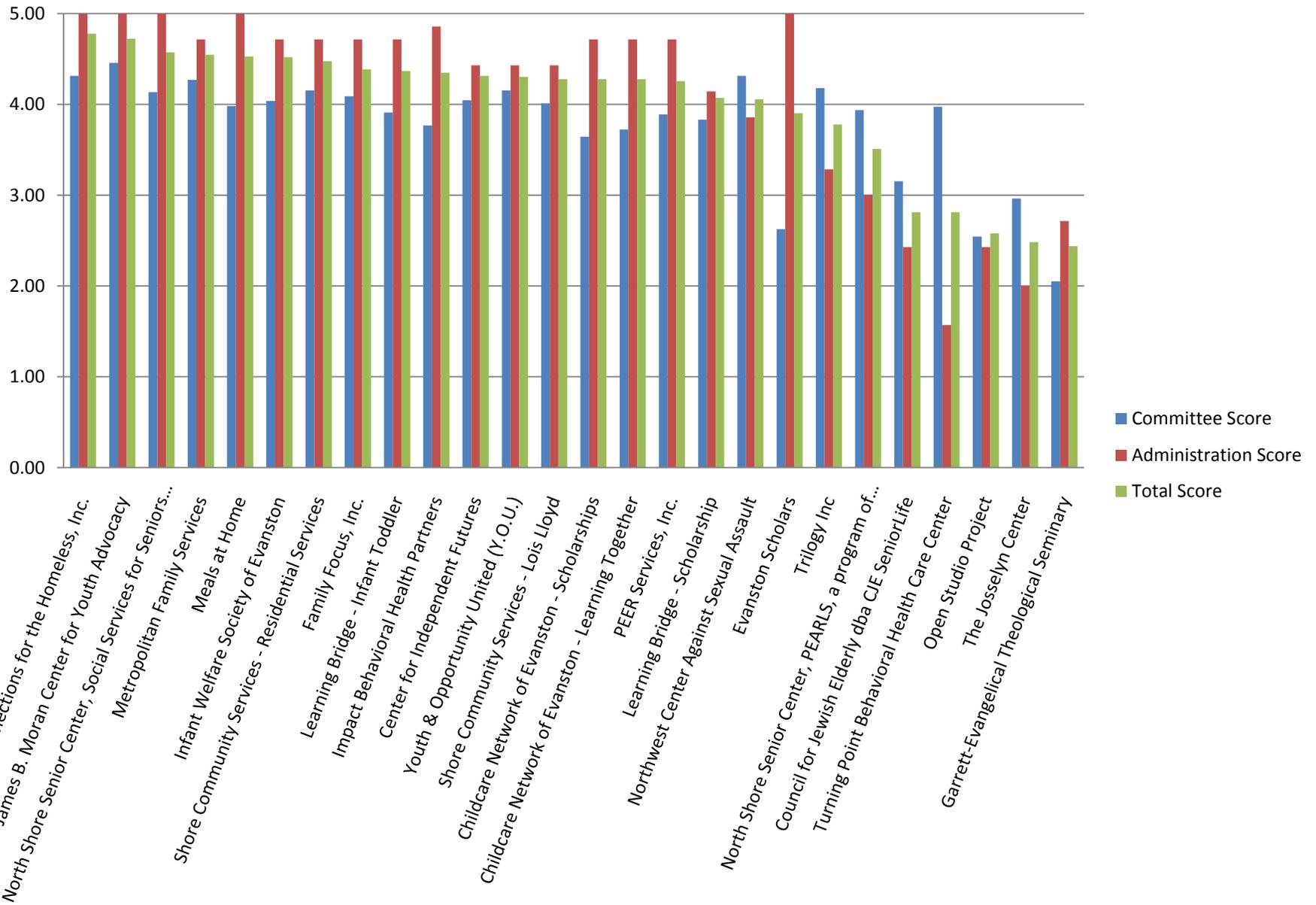
Turning Point: Open Access Program

1. Not sure how this impacts MD (psychiatrist) availability. 2. In the budget, further information would have been appreciated under the "Other Grants" section. Commended for innovative "walk-in" approach and striving to avoid ER visits and associated costs for clients. 3. This organization has a fine reputation and provides quality services to clients. A satellite office in Evanston would be a good idea.

YOU: Youth & Family Services

1. Outcomes may need revision so that intermediate indicators provide feedback. Indicators at end of year leave you with no data to report on quarterly basis - is this why the first two reports of this year have not been filed? 2. Concerns that children from fifth ward schools are ineligible for the program. Additional concerns relate to how well funded this program seems to be - \$820k has already been committed and the program is a popular donor choice. Also, in previous years they have requested the same high amount and we have limited MHB funds. I would rather direct funding to programs that need more support. I recommend funding this program at 40-50% of the requested amount. 3. Even as they search for a new director, they have "good legs to stand on" in terms of programming and results. They provide "wrap around services" to families.

Zoom Grant Organization Average Scores



City of Evanston - Estimated 2018 MHB Funding Allocation

2018 Allocation Amount:	\$736,373	Amount Allocated:	\$ -
		Funds Remaining:	\$736,373

Agency/Program	2017 MHB Request	2017 MHB Award	2018 MHB Request	Approved/ Declined*	Average Cmt. Score	W. Group Recomm.	% of Request	2018 Allocation	2018 Recomm. %	% + or - 2017 Award
Center for Independent Futures: Supporting Individuals	\$ 14,500	\$ 7,500	\$ 14,320	7 - 0	4.0		0%		0%	0%
CNE: Learning Together	\$ 50,000	\$ 35,000	\$ 40,000	7 - 0	3.7		0%		0%	0%
CNE: Early Childhood Education & Family Support	\$ 110,000	\$ 65,000	\$ 85,000	7 - 0	3.6		0%		0%	0%
Connections for the Homeless: Outreach & Drop-In	\$ 45,000	\$ 45,000	\$ 60,000	7 - 0	4.3		0%		0%	0%
CJE: Evanston Care Management Program	\$ -	\$ -	\$ 44,282	3 - 5	3.2		0%		0%	NA
Evanston Scholars: College Readiness	\$ -	\$ -	\$ 12,500	2 - 6	2.6		0%		0%	NA
Family Focus: After School Program	\$ 35,000	\$ 35,000	\$ 35,000	7 - 0	4.1		0%		0%	0%
Garrett-Evangelical: Freedom Schools	\$ -	\$ -	\$ 21,000	1 - 6	2.1		0%		0%	NA
Impact Behavioral Health: Clinical Services	\$ 60,000	\$ 60,000	\$ 60,000	6 - 1	3.8		0%		0%	0%
Infant Welfare Society: Teen Baby Nursery	\$ 74,500	\$ 65,000	\$ 75,000	7 - 0	4.0		0%		0%	0%
James B. Moran Center: Legal & Social Services	\$ 45,000	\$ 41,000	\$ 45,000	7 - 0	4.5		0%		0%	0%
Learning Bridge: Infant Toddler Program	\$ 19,600	\$ 18,500	\$ 19,600	6 - 1	3.9		0%		0%	0%
Learning Bridge: Scholarship	\$ 15,000	\$ 10,000	\$ 12,500	7 - 0	3.8		0%		0%	0%
Meals at Home	\$ 9,000	\$ 8,000	\$ 10,000	6 - 1	4.0		0%		0%	0%
Metropolitan Family Services: Family Support & Prevention	\$ 80,000	\$ 70,000	\$ 80,000	7 - 0	4.3		0%		0%	0%
North Shore Senior Center: Social Services	\$ 50,000	\$ 30,000	\$ 50,000	6 - 1	4.1		0%		0%	0%
North Shore Senior Center: PEARLS CareOptions	\$ -	\$ -	\$ 25,000	7 - 0	3.9		0%		0%	NA
Northwest CASA: Sexual Assault Prevention	\$ 18,000	\$ 18,000	\$ 18,000	6 - 0	4.3		0%		0%	0%
Open Studio Project: Art & Action	\$ 5,000	\$ -	\$ 15,000	3 - 5	2.5		0%		0%	NA
PEER Services	\$ 111,000	\$ 98,000	\$ 111,000	7 - 0	3.9		0%		0%	0%
Shore Community Services: Lois Lloyd	\$ 19,000	\$ 17,000	\$ 19,000	6 - 0	4.0		0%		0%	0%
Shore Community Services: Residential Services	\$ 21,000	\$ 20,000	\$ 21,000	7 - 0	4.2		0%		0%	0%
The Josselyn Center: Psychiatric Services	\$ -	\$ -	\$ 12,000	5 - 3	3.0		0%		0%	NA
Trilogy, Inc.: Evanston Mental health Care Coordinator	\$ 35,000	\$ 30,000	\$ 30,000	6 - 0	4.2		0%		0%	0%
Turning Point: Open Access Program	\$ -	\$ -	\$ 15,000	6 - 0	4.0		0%		0%	NA
YOU: Youth & Family Services	\$ 100,000	\$ 78,055	\$ 100,000	7 - 0	4.2		0%		0%	0%

* For Approved/Declined: undecided and recused not reflected

2018 CDBG Allocations - Estimated Grant

	2018 Request	Committee Recommendation	
Total Applications	\$ 2,925,866	\$ 1,676,469	
Total Estimated Funds Available	\$ 1,676,469	\$ 1,676,469	
Estimated To Be Cut:	\$ 1,249,397	\$ (0)	
Program/Project Name	2018 Request	Committee Recommendation	% of Request
City/CDBG Administration & Planning	\$ 300,000	\$ 300,000	100%
Administration Subtotal	\$ 300,000	\$ 300,000	100%
Spending cap (20% of entitlement)	\$ 300,000	\$ 300,000	
Amount over (under) cap	\$ -	\$ -	
Family Focus/The Future Focus-Youth Program	\$ 20,000	\$ 15,000	75%
Youth & Opportunity United/STEAM is For Teens	\$ 25,000	\$ -	
Open Studio Project/Art and Action	\$ 10,000	\$ 4,000	40%
Evanston Scholars/College Readiness	\$ 30,500	\$ 15,000	49%
Youth Job Center/Youth Employment Programs	\$ 50,000	\$ 21,000	42%
Moran Center/Legal & Social Services	\$ 30,000	\$ 20,000	67%
Impact Behavioral Health/Employment Services	\$ 25,000	\$ 15,000	60%
Shore Community Services/Vocational Training	\$ 20,000	\$ 7,448	37%
The Josselyn Center/Psychiatric Services	\$ 12,000	\$ -	0%
Turning Point/Open Access Program	\$ 10,000	\$ -	0%
Jewish Family Services/Financial Counsel & Case Mgmt	\$ 10,000	\$ -	0%
North Shore Senior Center/Grandparents Raising	\$ 15,000	\$ 9,000	60%
Meals At Home/Home-Delivered Meals	\$ 20,000	\$ 15,000	75%
Interfaith Action/Emergency Overnight Shelter	\$ 20,000	\$ 15,000	75%
YWCA Evanston-NS/Domestic Violence Services	\$ 35,000	\$ 25,000	71%
Connections for the Homeless/Supportive Housing	\$ 45,000	\$ 15,000	33%
City/Target Area Graffiti Removal	\$ 47,000	\$ 20,000	43%
City/Summer Youth Employment Program	\$ 25,000	\$ 10,000	40%
City/Certificate of Rehab & Record Sealing	\$ 75,000	\$ 30,000	40%
Public Services Subtotal	\$ 524,500	\$ 236,448	45%
Spending cap (15% of entitlement +RL+PI)	\$ 236,448	\$ 236,448	
Amount over (under) cap	\$ 288,052	\$ 0	
City/Housing Rehab Administration	\$ 210,244	\$ 100,000	48%
Housing Rehab Loan Repayments	\$ 66,122	\$ 66,122	100%
Housing Rehabilitation Subtotal	\$ 276,366	\$ 166,122	60%
City/CDBG Target Area Code Enforcement	\$ 375,000	\$ 313,899	84%
Code Enforcement Subtotal	\$ 375,000	\$ 313,899	84%
Friendship Baptist Church/Senior Access Project	deferred	NA	NA
City/Foster Athletic Field Renovations	\$ 350,000	\$ -	0%
City/Mason Park Field House Roof Replacement	\$ 110,000	\$ 110,000	100%
City/Alley Paving Project	\$ 600,000	\$ 210,000	35%
City/Street Resurfacing Project	\$ 290,000	\$ 290,000	100%
Public Facilities Subtotal	\$ 1,350,000	\$ 610,000	45%
City/Economic Development Loan Fund Recapitalization	\$ 100,000	\$ 50,000	50%
Economic Development Subtotal	\$ 100,000	\$ 50,000	50%
Totals	\$ 2,925,866	\$ 1,676,469	
Total Estimated Funds Available	\$ 1,676,469	\$ 1,676,469	
Estimated To Be Cut:	\$ 1,249,397	\$ (0)	

Estimated Funds Available:

Est 9/19/17

2018 CDBG Grant (estimated 7.5% under 2017 grant of \$1,622,067)	\$ 1,500,000
2017 Revolving Loan repayments	\$ 66,122
2017 Program Income	\$ 10,197
Unspent Prior Years Funds for Reallocation	\$ 100,150
Total Available Funds:	\$ 1,676,469